

**MINISTRY OF NARCOTICS CONTROL  
HEADQUARTERS ANTI NARCOTICS FORCE, RAWALPINDI**

**TENDER NOTICE**

1. This organization requires sealed tenders from interested / capable General Sales Tax (GST) holder firms/ organizations/ venders who are on active tax payers list of FBR for following:

a. Purchase of technical equipment:-

- (1) 16 branded Laptops (international knows brands only e.g. Dell, HP, Lenovo etc.)
- (2) 16 Wireless Barcode Readers.
- (3) 20x USB 3.1 Flash Disk - 128 GB.
- (4) 3x Photocopier Sorter Bins for Konica Minolta Bizhub 458E and 450i.
- (5) 1x Color Photocopier machine.
- (6) 1x Split AC 1.5 Ton (DC Inverter)
- (7) 4x Office Tables
- (8) 10x Office Chairs

b. Optical Marks Recognition Answer Sheets. Designing and printing on 80 Grams imported paper in two colors along with technical assistance.

c. Online Web Hosting. Domain and webhosting for web based recruitment system.

d. SMS Gateway Services

2. Terms & Conditions:-

a. Minimum experience of firm / participant should not be less than 03 years.

b. Tenders will be in accordance with PPRA Rules (Single Stage, Two Envelope Procedure clearly marked with Technical and Financial).

c. The bidders should submit his Technical and Financial bids separately in two envelopes. Technical bids should contain the technical expertise held with the Firms, their past experience and any projects related to the tender under taken. Financial proposals should contain the rates of the equipment to be purchased. Financial bids will only be opened after opening of technical bids. Financial bids of only technically qualified bidders will be opened. Financial bids of unqualified bidders will be returned un-opened.

d. Bids may be submitted on the address in a SEALED CONFIDENTIAL COVER for each category latest by **07 Oct 2024 (Monday) before 1100 hours**. No tender will be accepted after cut down date and time. The bids will be opened on the same date at 1100 hours.

e. Proposals shall be delivered by hand or courier so as to reach the address given below before closing date and time. PROPOSAL RECEIVED BY FAX OR EMAIL SHALL NOT BE ACCEPTED.

f. A bid bond, in the shape of a Bank Draft / Pay Order in the name of Headquarters Anti-Narcotics Force, Rawalpindi amounting to Rs 5% (refundable) of total cost should be submitted along with tender as security deposit.

g. All the proposals and prices shall remain valid upto 30 June 2025.

- h. All currency in the proposal shall be quoted in Pakistani Rupees (PKR) including all applicable taxes.
- i. The bidders is hereby informed that the Government shall deduct taxes at the rate prescribed under the tax laws of Pakistan, from all payments for services rendered by any vendor who signs a contract with the Government.
- j. The successful bidder will have to deliver and install equipment as per our schedule, failing which, order will be cancelled and earnest money will be forfeited in favour of HQ Anti Narcotics Force.
- k. Headquarters Anti Narcotics Force Rawalpindi reserves the right to reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The procuring agency shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the ground for its rejection of all bids or proposals, but is not required to justify those grounds.
- l. The bidders should be authorized vender/ dealer/ distributor of Original Equipment Manufacturer (OEM) in Pakistan. The bidders will have to produce a valid dealership certificate of OEM to be valid till at least 30 Jun 2025 and should be able to be renewed by OEM afterwards.
- m. All bidders participating in the tender should be registered with FBR (must be included in active tax payer list of FBR) and also liable to produce following documents along with technical bid:-
  - (1) Affidavit of Non Black List.
  - (2) Past Experience Certificate.
  - (3) Bank Statement of last six months.
  - (4) Sale Tax Registration Number
- n. Payment of work will be paid to successful bidder through cheque after delivery and installation of equipment.
- o. Successful bidder will provide at least one year warranty of equipment / or as per Original Equipment Manufacturer (OEM) warranty whatever is greater.
- p. Successful bidder should have the ability to provide after sale service/ spare parts supply for next two years after delivery / installation.
- q. Successful bidder will provide services / technical assistance after delivery / installation of equipment at least 3-4 months during the recruitment process.
- r. Detailed tenders documents are can be obtained from office or can be downloaded from ANF Official Website ([www.anf.gov.pk](http://www.anf.gov.pk))

- Note:**
- 1. **The tender is also available at PPRA's website [www.ppra.org.pk](http://www.ppra.org.pk)**
  - 2. **Participant are required to fill up attached performa and submit with proposals**

Director (RM)  
Col. Sardar Muhammad Soban  
Headquarters, Anti Narcotics Force  
Wavel Lane, Opposite Old Airport Chaklala, Rawalpindi

## **TENDER DOCUMENTS**

### **1. Purchase of technical equipment:**

- a. 16x branded Laptops (international known brands only e.g. Dell, HP, Lenovo etc. Core i7 14th Gen, 16 GB RAM, 500 GB SSD, 15.6" Display, LAN, HDMI and USB Ports, Windows 11 Pro OEM / Licensed, 3 years standard local warranty).
- b. 16x Wireless Barcode Reader (CCD technology, 1D and 2D scanning including QR Codes, compatible with Windows and Mac OS, 1 year standard local warranty).
- c. 20x USB 3.1 Flash Disks - 128 GB (Branded international known brands e.g. Voyager, Adata, Kingston etc. with 1 year standard warranty).
- d. 3x Photocopier Sorter Bins.
  - (1) 1x Inner Finisher for Konica Minolta Bizhub 458E
  - (2) 2x Inner Finisher for Konica Minolta Bizhub 450i
  - (3) 500 sheets capacity with auto stapling.
- e. Color Photocopier Machine (30 PPM, 1800x600 dpi resolution, 600x600 dpi resolution, direct printing and color scanning from USB, A3-A5 paper sizes, LAN Support, Quad Core Processor, Reverse Automatic Document Feeder, 8GB RAM, 256 GB SSD, Electronic Sorting Duplexer Standard, 25-400% zoom enlargement / reduction, 2x500 standard paper feed, less than 15 sec warm up time).

### **2. Optical Marks Recognition (OMR) Answer Sheets:**

Designing and printing of OMR Sheets on 80 Grams imported paper in two colors along with technical assistance.

### **3. Web hosting:**

- a. VPS with CPU: 06 Cores, RAM: 64 GB, Storage: 500GB, Bandwidth: 10 Mbps CIR Unlimited, IPs: 04 IPs Included, Management: Basic, PHP/MySQL, Cpanel Included)
- b. Hosting should be in Pakistan.
- c. SSL Certificate Type: The hosting service must support SSL certificates, including Domain Validated (DV), Organization Validated (OV), and Extended Validation (EV) certificates, with automatic renewal options.
- d. Server Security: The hosting provider must implement advanced security measures, including DDoS protection, firewalls, and regular security patches, to ensure the secure transmission of data over SSL.
- e. 100% Uptime Guarantee: The hosting service must offer a minimum of 99.9% uptime, ensuring that the SSL-protected website remains accessible with minimal downtime.
- f. Customer Support: 24/7 customer support must be available, including SSL setup assistance, troubleshooting, and guidance on maintaining SSL security.
- g. Seamless integration with ANF Official website [www.anf.gov.pk](http://www.anf.gov.pk)

**4. SMS Gateway Services:**

- a. SMS through “ANF” mask.
- b. Broadcast SMS to all GSM networks of Pakistan with delivery / confirmation.
- c. The SMS gateway must support a high throughput of 100-500 messages per second.
- d. The SMS gateway must offer robust and secure API options (e.g., REST, HTTP, SMPP) for seamless integration with existing systems, with comprehensive documentation and support.
- e. The service must adhere to industry-standard security protocols (e.g., HTTPS, TLS) and comply with regulations or local data protection laws.
- f. Comprehensive browser based module for management / administration / operation of message and other details.

**5. Split AC 1.5 TON Pular Series (Inverter)**

- a. 18000 BTU
- b. 5D Invertor
- c. Heat & Cool
- d. T3 Compressor

**6. Office Table**

- a. Size: 59 W | 29.5 D | 30 H (Inches)
- b. Material: MFC
- c. Finish: Teak & Grey
- d. Brackets: Metal

**7. Office Chair**

- a. Size - 24 W x 23 D x 46 H (Inches)
- b. Nylon Back Frame
- c. Korean Mesh Black
- d. Adjustable Chromed Armrest With PU Pad
- e. Adjustable Headrest
- f. Adjustable Lumbar
- g. Synchronized Mechanism
- h. Chromed Gaslift (BIFMA)
- i. Aluminum Base(BIFMA)
- j. Black PU Caster (BIFMA)

**FIRM/ ORGAIZATION CREDENTIALS**

Sr.	Details	Remarks
<b>Part – I</b> <b>(Basic Details)</b>		
1.	Firm Name	
2.	Owner Name	
3.	CNIC No.	
4.	Active Tax Payer (If yes then number)	
<b>Part – II</b> <b>(Proposal offering for)</b>		
		<b>Yes / No</b>
5.	Purchase of technical equipment	
	<b>a.</b> 16 branded Laptops (international knows brands only e.g. Dell, HP, Lenovo etc.)	
	<b>b.</b> 16 Wireless Barcode Readers.	
	<b>c.</b> 20x USB 3.1 Flash Disk - 128 GB.	
	<b>d.</b> 3x Photocopier Sorter Bins for Konica Minolta Bizhub 458E and 450i.	
	<b>e.</b> 1x Color Photocopier machine.	
6.	Split AC 1.5 TON Pular Series (Inverter)	
7.	Office <u>Table</u> and <u>Chairs</u>	
8.	Optical Marks Recognition (OMR) Answer Sheets	
9.	Web hosting	
10.	SMS Gateway Services	
<b>Part – III</b> <b>(Pre Requisites attached)</b>		
		<b>Yes / No</b>
11.	Past Experience Certificate	
12.	Affidavit of Non Black List	
13.	Bank Statement of last six months	
<b>Part – IV</b>		
		<b>Yes / No</b>
14.	Being a participant, I agree all terms and condition mentioned in tender documents.	